



Interviewer: _____

Great Interview Evaluation Grid

Candidate: _____

Key Characteristics	Observations/Comments	Rating 1 - 10 (Poor – Excellent)
Professionalism/ Character (Attire, polished, confident, boardroom presence, integrity, strong moral principles & work ethic)		
Communication (Articulate, persuasive, good listener, great presentation skills, shares vision)		
Problem Solving/Decision Making (Root cause analysis, creative ideas, execution)		
Relevant Work Experience (# years in industry)		
Leadership (Assertive, leads by example, inspires, delegates)		



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Great Interview Evaluation Grid

Candidate: _____

Key Characteristics	Observations/Comments	Rating 1 - 10 (Poor – Excellent)
Motivation/Enthusiasm (Results oriented, optimistic, friendly competition, promotes teamwork)		
Job Knowledge (Well versed in industry, prospects, products & technology)		
Organizational Skills (Prepares in advance, organized, time management)		
Education (College grad, executive courses, MBA)		
Hiring (Has a hiring plan/strategy, experience hiring & retaining, on-boarding & training)		
Overall Evaluation		/100